



NATO STRATEGIC COMMUNICATIONS CENTRE OF EXCELLENCE

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INVITATION TO TENDER STAGE, LIGHT AND VIDEO SERVICES FOR THE NEEDS OF RIGA STRATCOM DIALOGUE 2023 CONFERENCE

To be supplied to the NATO Strategic Communications Centre of Excellence (NATO StratCom COE)

Revision	Version 1
Release Date	2 May 2023
Issuer	Ms Ieva Liepa
Suppliers Response date	22 May 2023 submitted via e-mail: tender@stratcomcoe.org by 11:00 AM (Eastern European Time zone: UTC +02:00).

Invitation to Tender (ITT) Stage, Light and Video Services for the needs of Riga StratCom Dialogue 2023 Conference

You are kindly invited to submit a proposal for providing Stage, Light and Video Services for the Riga StratCom Dialogue 2023 Conference. The conference will take place on 7-8 June, 2023 with a set-up date on 6 June, 2023.

By participating in this tender, you are indicating your acceptance to be bound by the guidelines set out in this letter. We provide below the key details of the NATO StratCom COE requirements, which you should take into account in your response. **Please acknowledge via e-mail safe receipt of this letter within two working days** together with your confirmation of your intention to tender by email to: ieva.liepa@stratcomcoe.org.

To simplify exchange of information regarding this invitation to Tender (ITT) please nominate a Bid Manager, and provide a relevant contact phone and e-mail address.

Please direct any questions regarding the ITT content or process to the NATO StratCom COE Framework Event Manager Ms Ieva Liepa. You should not contact other NATO StratCom COE personnel unless directed to do so by the NATO StratCom COE representative. The NATO StratCom COE reserves the right to disqualify and reject proposals from suppliers who do not comply with these guidelines. All questions should be submitted in writing to the e-mail: ieva.liepa@stratcomcoe.org.

As a part of this tender process the NATO StratCom COE makes no obligations in any way to:

- (i) pay any supplier for an ITT response; or
- (ii) award the contract with the lowest price proposal or any bidder; or
- (iii) accept any ITT information received from suppliers; or
- (iv) include suppliers responding to this ITT, in any future invitations; or
- (v) any other commitment to suppliers whatsoever.

Looking forward receiving your response.

Yours Sincerely,

Ms Ieva Liepa
Event Manager, Framework Nation Support Branch
E-mail address: ieva.liepa@stratcomcoe.org.

Whilst care and attention has been exercised in the preparation of this document, it remains subject to contract and all warranties whether express or implied by statute, law or otherwise are hereby disclaimed and excluded.

These limitations are not intended to restrict continued business discussions between the NATO StratCom COE and suppliers.

Any proposal received by the NATO StratCom COE is subject to contract with the NATO StratCom COE.

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1. Introduction and Overview

1.1. NATO StratCom COE Background

The NATO StratCom COE, based in Riga, Latvia, contributes to the improved strategic communications capabilities within the Alliance and Allied nations. The NATO StratCom COE designs programmes to advance StratCom doctrine development and harmonisation, conducts research and experimentation to find practical solutions to existing challenges, identifies lessons from applied StratCom during operations, and enhances training and education efforts and interoperability.

1.2. Riga StratCom Dialogue 2023 general event description

1.1.1. Riga StratCom Dialogue 2023 is an annual high-level international conference. This conference takes place in Riga for 2 days and gathers up to 700 participants. This year the programme is structured upon 6 main sessions and 2 social events. Due to this, the conference premises need to be adapted to the specific requirements. The conference and related social events will take place on 7-8 June, 2023 at Hanzas Perons, Hanzas street 16A, Riga, LV-1045, Latvia and K.K. fon Stricka villa, Aristīda Briāna iela 9, Riga, LV-1001.

2. Requirements for the selection of the Bidders

2.1. Overall requirements

2.1.1. Bidder is registered in the Commercial Register of Republic of Latvia or relevant register in other country (if applicable).

2.1.2. Bidder is not a subject to the exclusion conditions set forth in Paragraph 42 of the Law On the Procurement of Public Service Providers of Republic of Latvia (Parts 1 and 2).

2.2. Bidder's financial and economic background requirements

The average annual net turnover of the Bidder in the previous four years (2019, 2020, 2021, 2022) is not less than 60 000 EUR per year.

DOCUMENTS TO BE SUBMITTED:

- 1) A copy of the Profit and Loss Statement (P&L) or other documents confirming the Tenderer's net turnover during the previous four years (2019, 2020, 2021, 2022). P&L can be submitted in Latvian (*gada pārskatu peļņas vai zaudējuma aprēķins (PZA)*).

2.3. Bidder's previous experience requirements

Bidder has experience in providing stage, light and video installation for at least 3 events during previous 3 years (2020, 2021, 2022 and up to the day of submission of tenders) with following prerequisites:

- 1) Stage size above 120 square meters;
- 2) Stage height at least 2 meters;
- 3) Event had at least 2 stages build simultaneously for parallel use.

Bidder has received at least two positive reviews for the completed work. Feedback statements can be submitted in Latvian.

DOCUMENTS TO SUBMIT:

- 1) Evidence for previous experience must be prepared in accordance with Annex 1 "Previous experience";
- 2) At least two positive customer feedback statements on the quality performance of the service provided. Feedback statements can be submitted in Latvian.

2.4. Technical proposal requirements

All technical requirements have been summarized in the Annex 2 "Technical specification" and Annex 5 "Technical Drawings".

DOCUMENTS TO BE SUBMITTED: The proposal must be prepared in accordance with Annex 2 “Technical specification” defined task and implementation timeline and Annex 5 “Technical Drawings”.

2.5. Personnel proposal requirements

Supplier should ensure the NATO StratCom COE with high quality personnel, which is competent and fully able to operate with the technical equipment mentioned in the Annex 2 “Technical specification” Overall requirements of the personnel are:

- 1) Appropriate technical experience to its operational field (video, light, stage);
- 2) Good communication in English and Latvian;
- 3) Previous experience in technical support for large-scale events, such as conferences, concerts, open-air events, etc.

The supplier should ensure the following personnel positions to be filled:

- 1) Head of Stage Installation Work;
- 2) Video Projections Director;
- 3) Lights Director;

DOCUMENTS TO BE SUBMITTED: Personnel proposal must be prepared in accordance with Annex 4 “Personnel proposal”.

2.6. Financial proposal requirements

The Proposal shall be submitted in euros (EUR).

The Proposal price is the total cost consideration for the purchase of the contract, including all applicable taxes except VAT, subject to the requirements of Technical specification. The price of the service shall include logistical expenses and personnel expenses in connection with provided services.

Equipment rental expenses must be expanded in detail in Annex 2 “Technical specification”.

DOCUMENTS TO SUBMIT: The financial form must be submitted accordingly the Annex 4 “Financial proposal” stated form.

3. Timetable

General	
Confirmation of the bid	Email confirmation: by 23:59 hrs (Eastern European Time zone: UTC +02:00) 9 May 2023 bidders should email their intent to take part in the tender.
Deadline for submission	11:00 AM on 22 May, 2023 (Eastern European Time zone: UTC +02:00)
Contract implementation date	7 – 8 June 2023. Technical set-up: 6 June, 2023
Questions	Questions arising from this document should be given to Ms Ieva Liepa until 18 May 2023
Full contact details	Ms Ieva Liepa, ieva.liepa@stratcomcoe.org , +371 20285213

4. Respondent Instructions

4.1. This section provides detailed instructions to be followed in responding to this ITT. Included are Response Guidelines and the NATO StratCom COE Contact Information.

4.2. Response Guidelines

4.2.1. The written proposal that complies with indicated requirements is mandatory. **Proposal should be submitted on Bidder Company’s official template electronically prepared and signed by hand and scanned as a PDF document to e-mail: tender@stratcomcoe.org not later than: 22 MAY 2023 11:00 AM .**

4.2.2. Bidder should submit for entire ITT.

4.2.3. Proposal should consist of the following documents:

- 4.2.3.1. Profit and Loss Statement (P&L) or other documents confirming the Tenderer's net turnover during the previous four years (2019, 2020, 2021, 2022).
 - 4.2.3.2. Proposal in accordance to Annex 1 "Previous experience".
 - 4.2.3.3. At least two positive customer feedback statements on the quality performance of the service provided.
 - 4.2.3.4. Proposal in accordance to Annex 2 "Technical specification".
 - 4.2.3.5. Proposal in accordance to Annex 3 "Personnel proposal";
 - 4.2.3.6. Proposal in accordance to Annex 4 "Financial proposal";
 - 4.2.3.7. Proposal in accordance to Annex 5 "Technical Drawings".
- 4.2.4. The NATO StratCom COE will disregard any response submitted after the timetable deadline and submitted to another e-mail address;
- 4.2.5. If any of the requested documents in section 4.2.3. is not submitted, the Contract Award Committee has the right to exclude the service provider from further participation in the procurement.
- 4.2.6. Bidders are expected to supply all required information, or clearly state the reasons for being unable to do so.
- 4.2.7. Any assumptions used in preparing responses should be clearly stated. Any appropriate supporting documents e.g.: brochures, photos, presentations, should be included.
- 4.2.8. Questions relating to clarification of the ITT will only be accepted in writing to NATO StratCom COE representative. Likewise, all responses from the NATO StratCom COE will be written and may also be made available to other suppliers (subject to confidentiality). In the event that any answer materially affects the ITT specification, an amendment of the original requirements will be escalated to all suppliers. The NATO StratCom COE will attempt to answer any questions within two working day of receipt of that request; otherwise it will respond within that timescale notifying you of the estimated time to obtain the information.
- 4.2.9. The NATO StratCom COE reserves the right to modify the provisions of this ITT at any time prior to the scheduled date for written responses. Additional scope and requirements can be added. Notification of such changes will be provided to all suppliers.
- 4.2.10. All information supplied in this tender to date, any further information supplied during the tender process will remain confidential and available only to the Contract Award Committee (CAC) members.

5. Tender Evaluation Criteria

- 5.1. The evaluation criteria will be based upon some or all of the following aspects of the Bidders' proposals (not in order of significance):
- 5.1.1. Commercial:
 - 5.1.1.1. Competitive price.
 - 5.1.1.2. Price clarity.
 - 5.1.2. Service Capability:
 - 5.1.2.1. Service delivery experience.
 - 5.1.2.2. Quality of experience delivered.
 - 5.1.3. Level of Compliance with ITT:
 - 5.1.3.1. Understanding of all parts of the ITT.
 - 5.1.3.2. Proposal/ bids provided are in accordance with the instructions.
 - 5.1.3.3. Adherence to the timescales to send back responses.
- 5.2. You are reminded that through the process the NATO StratCom COE will continually assess all contact with the bidders' organizations including compliance to the process, presentation. The NATO StratCom COE reserves the rights at its sole discretion to disqualify without further consideration any submission that does not satisfy this basic requirement.

6. Decision Announcement to Participants

6.1. The NATO StratCom COE reserves the right to control the format and content of any such briefing, and to limit it in any way believed by the NATO StratCom COE to be appropriate, which includes the right to not provide any explanation.

7. Contract Details

7.1. Contractual and payment details will be subject to negotiation with the selected supplier. The contractor will be required to sign a confidentiality agreement with the NATO StratCom COE.

7.2. The NATO StratCom COE reserves the right to modify the scope of this tender after receiving the bids also including the price estimates.

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PREVIOUS EXPERIENCE

List of provided stage, light and video services

Customer	Event Title	Overall Description of the service provided for the event	Dates of the event	Total sum (EUR) of the contract with VAT	Contact information (phone number, e-mail)

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TECHNICAL SPECIFICATION

Video service requirements

No	Attribute	Requirements	Attribute amount	Offered products & requirements (filled by the applicant)	Price (including VAT)
1.	Monitor 65"	<ul style="list-style-type: none"> - Philips BDL620QL Screen size 65" or equivalent; - FHD 1080p - Aspect ratio 16:9 - Input: Display port/DVI/VGA/RCA/HDMI x 2 - Output: Display port/DVI/VGA - Dimension (W x H x D) 1450 x 828 x 61 mm 	12		
2.	Signal scaler	<ul style="list-style-type: none"> - Barco PDS-902 3 G or equivalent; - All progressive resolution from 480p up to WUXGA/HD; - DVI analog, SDI 3G/HD/SD and Barco Link; - Full screen outputs and PIP mode; - 9 x 2 Matrix mode; - Input: 4 x Analog via HD-15 (VGA connector), 4 x DVI input (supports both analog and DVI), 1 x 3 G SDI input; - Outputs: 2 x DVI (Preview and Program), 2 x HD – 15 (VGA) (Preview and Program), 1 x 3 G SDI (Programme only); 	1		
3.	Mac Book Pro Retina	<ul style="list-style-type: none"> - Apple MacBook Pro 15.4" Retina QC i7 2.5GHz/16GB/51GB flash/Iris Pro Graphics/AMD Raadeon R9 M370X 2GB/FT/RUS 	3		
4.	Presentation PC	<ul style="list-style-type: none"> - MSI GP72 2QE Leopard Pro or equivalent; - Intel® Core™ i7 5950HQ 	6		
5.	Presentation clicker	<ul style="list-style-type: none"> - Presentation clicker MicroCue2-L or equivalent; - Three- button presentation clicker (with tactile feedback) via wireless handset; - Dual USB interface ports for direct control of up to two computers; - Audible cue via headphone jack socket; - Simple setup; 	2		
6.	Signal commutator	<ul style="list-style-type: none"> - Two pair connectorized fibre cable MM OM2 50/125, END-A 0,5m 3mm SC, END-B 0,5m 3 mm SC; - Suitable extensions; 	4		

7.	Projector HD 20 K lm	<ul style="list-style-type: none"> - Barco HDX-W20 FLEX or equivalent; - Ratio 1,859:1 (stand) – 2,600:1 (high cont. mode); - Input DVI-I/SDI/HDSOI/DUAL HDSOI/3G/BARCOLINK 	2		
8.	LED screen 10mx3,5m	<ul style="list-style-type: none"> - Gloshine AS3.91 (outdoor) or equivalent - Pixel Pitch 3.91mm; - Pixel Density 256pixel/m² - Panel Dimension(W×H×D) 500mm×1000mm×85mm 19.7"×39.4"×3.3" - Brightness 2000-2500nits/ 4000-5000nits - Panel Weight 28kg/m² 	1 set		
9.	LED screen 5mx3m	<ul style="list-style-type: none"> - Gloshine AS3.91 (outdoor) or equivalent - Pixel Pitch 3.91mm; - Pixel Density 256pixel/m² - Panel Dimension(W×H×D) 500mm×1000mm×85mm 19.7"×39.4"×3.3" - Brightness 2000-2500nits/ 4000-5000nits - Panel Weight 28kg/m² 	1 set		
10.	Videoserver + PC	<ul style="list-style-type: none"> - Cristie Pandoras Box – Coolux Quad server PK3 or equivalent; - 2 x DVI IN; 2x SDI IN - 4x DVI OUT - Custom PC with manager STD with unlimited sequences dongle; 	2		
9.	Preview monitor 46"	<ul style="list-style-type: none"> - NEC P463 or equivalent; - Screen size 46" - Resolution: 1920x1080 - Aspect ratio: 16:0, PIP Mode - Input: Displayport/HDMI/DVI/VGA - Dimensions (W x H x D) 1055 x 646 x 240 mm 	4		
10.	Router with internet	<ul style="list-style-type: none"> - 4 g internet connection 	1		
11.	Media Player	<ul style="list-style-type: none"> - Resolution: 1080i, 480i, 480p, 576i, 576p, 720p; - Video Engine Decoder: Decodes @ 25 Mbit/s; - Input/output: audio line-out – mini-jack; HDMI output, VGA, LAN, USB 2.0, GPIO, Serial; - File formats: AAC, AC-3, MP3, MPEG 2 Audio, WAV, BMP, JPEG, PNG, ASF. AVCHD, H.264, MOV, MPGE-1, MPEG-2, MPEG-4, WMV. 	3		
12	Support	<ul style="list-style-type: none"> - Quality video technicians that can support and moderate the process 			
13	Video service	<ul style="list-style-type: none"> - Recordings of the event sessions and live broadcasts of the event during the event at 			

		<p>the venue screens according to the customer's needs;</p> <ul style="list-style-type: none"> - The recording of the sessions should reflect the general plan of the venue, close-up of the speakers, the names of the speakers and moderators should be reflected at the specific speaker (the visual solution will be agreed with the service provider individually before the event); - Ability to also connect speakers in sessions via Zoom or other online platform; - After the event, it is necessary to provide session recordings in Mp3 format (cut by sessions). 			
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Light service requirements

The aim of the light services is to ensure appropriate light for conference guests, illuminate scenography elements according to the premises and the planned events idea, as well as provide quality image for the needs of the TV recording.

The task of the service provider is to ensure the development of the light service plan according to the mentioned equipment, its set-up, dismantling, adjustments, light plan programming and continues work during the event for:

- The main conference space (main stage and small stage) – Hanzas Perons, Hanzas street 16 A, Riga, Latvia;
- Media lounge and Catering space - Hanzas Perons, Hanzas street 16 A, Riga, Latvia;
- Marketplace tent - Hanzas Perons, Hanzas street 16 A, Riga, Latvia;
- After party event - K.K. fon Stricka villa, Aristīda Briāna iela 9, Riga, Latvia.

Description: The light plan should be developed according to the service provider point of view based on the mentioned needs and dimensions. When choosing the light service provider, the provided light technical and artistic plan, equipment quality and experience in light service providing will be evaluated.

No	Attribute	Requirements	Attribute amount	Offered products & requirements (filled by the applicant)	Price (including VAT)
1.	180W LED light projector or equivalent	<ul style="list-style-type: none">- Programmable moving light projector with DMX controller dimmer;- LED Power: 18X10W one chip source;- Control signal: DMX; RGBW mix;- Beam zoom between 8° and 50°;- "Flicker Free" electronic power supply;	30		
2.	MAC Viper Performance	<ul style="list-style-type: none">- AC power: 120-240 V nominal, 50/60 Hz- Power supply unit: Auto-ranging electronic switch-mode- 16-bit control: Dimming, rotating gobos, zoom, focus, pan and tilt- Setting and addressing: Control panel with backlit graphic display and jog wheel or via DMX- DMX channels: 32/40- Receiver: Opto-isolated RS-485- DMX compliance: USITT DMX512-A- RDM compliance: ANSI/ESTA E1.20	15		
3.	150W LED light projector or equivalent	<ul style="list-style-type: none">- Programmable linear light projector with DMX controller dimmer;- LED Power: 15WX10W one chip source;- Control signal: DMX; RGBW mix;- Beam size 16°;- "Flicker Free" electronic power supply;	70		
4.	1000W LED light projector or equivalent	<ul style="list-style-type: none">- Programmable linear light projector with DMX controller dimmer;- LED Power: 1000 W source;- Control signal: DMX; RGBW mix;- Beam size 16°;- "Flicker Free" electronic power supply;	20		

5.	Lighting console	<ul style="list-style-type: none"> - Console needs to be able to operate and control all the light projectors mentioned above (point 1 – 6); - Console can be connected to additional control panel and used as master control panel; - Ability to create consecutive light plan; - Needs to provide full system backup that is connected to the light system network; 	3		
6.	Lighting control system	<ul style="list-style-type: none"> - Able to connect all the lightening equipment mentioned above (point 1 – 5); 	3		
7.	Electric power distribution system	<ul style="list-style-type: none"> - Able to supply adequate electric power through proper electric safety devices to all the equipment mentioned above (point 1-6) 	7		
8.	Constructive elements	<ul style="list-style-type: none"> - Elements should ensure effective distribution and localisation of lightening equipment in order to reach the best result; - Please take into consideration the technical drawings on Annex 3. 	1* one set for all above mentioned lightening equipment		
9.	Support	<ul style="list-style-type: none"> - Quality light technicians that can support and moderate the process 			

Stage

Technical and financial proposal for the main stage should be developed according to the attached technical drawings and visualizations (Annex 3), and material specifications listed below:

No	Attribute	Requirements	Offered products & requirements (filled by the applicant)	Price (including VAT)
1.	Main stage	<ul style="list-style-type: none"> - Build according to the technical design parameters indicated on technical drawings (AM 1 - AM 4). - Surface draped gloss white polystyrene 3mm and with Podium 5543 BLAUW according to the technical design parameters indicated on technical drawings; - stage height from 0,2 m – 1 m; - stage load capacity – not lower than 500 kg/m2; - Layout should be smooth without any gaps; - Stage walls banner wooden frame; - - Printed on Airtex Magic FR duo according to the technical drawings parameters, banner surface should be smooth after fastening; - Printed on PVC or equivalent according to the technical drawings parameters, banner surface should be smooth after fastening; - LED lights RGBW; - Podium with event branding 5mm komatex print; - Glass cubes 5mm organic glass with transparent coloured PVC film 051 Gentian blue; - Sofa chairs; 		
2.	Spectators area	<ul style="list-style-type: none"> - Build according to the technical design parameters indicated on technical drawings (AM 5, AM 6). - Surface draped with Podium 5543 BLAUW according to the technical design parameters indicated on technical drawings ; - Other parts of the stands draped with Podium 5543 BLAUW; - Step height 20 cm; - Viewers stand should be equipped with safety margins from back and sides; - Layout should be smooth without any gaps; - Camera podium surface draped with Podium 2021 ZWART; - Camera podium other parts of the stands draped with 5mm komatex and Podium 5543 BLAUW; - FOH wall banner printed on PVC or equivalent according to the technical drawings parameters, banner surface should be smooth after fastening; - Transparent chairs. 		
3.	Catering lounge	<ul style="list-style-type: none"> - Build according to the technical design parameters indicated on technical drawings (AM 7, AM 8). - Food podium 5mm komatex print on sides surface draped with Podium 1005 WIT; - Food podium height from 1m; - Decorative cubes hanging from ceilings steel square tubing 20mm black with organic glass with Avery Dusted Glass Film; - Carpets Podium 6432 FOREST; - Coffee tables; - LED lights RGBW; - Standing tables; 		

		<ul style="list-style-type: none"> - Bar chairs. 		
4.	Small stage	<ul style="list-style-type: none"> - Build according to the technical design parameters indicated on technical drawings (AM 11, AM 12). - Stage podium 5mm komatex on sides surface draped with Podium 1567 TAUPE; - Glass cubes 5mm organic glass with transparent coloured PVC film 051 Gentian blue; - Stage walls banner printed on PVC or equivalent; - Carpets Podium 6432 FOREST; - Info podium 5mm komatex print on sides surface draped with Podium 1005 WIT; - Coffee tables; - Standing tables; - LCD screens monitor stand should be draped from both sides with 6mm komatex print. 		
5.	TENT stage	<ul style="list-style-type: none"> - Build according to the technical design parameters indicated on technical drawings (AM 13, AM 14). - Stage podium 5mm komatex print on sides surface draped with Podium 5543 BLAUW; - Stage walls banner printed on PVC or equivalent; - 8 workstations 5mm komatex print on sides surface draped with Podium 1005 WIT; - Entrance wall banner banner printed on PVC or equivalent; - Entrance walkway surface draped with Podium 5543 BLAUW; - Info podium 5mm komatex print on sides surface draped with Podium 1005 WIT; - LCD screens monitor stand should be draped from both sides with 6mm komatex print. 		
6.	Entrance lounge	<ul style="list-style-type: none"> - Build according to the technical design parameters indicated on technical drawings (AM 9). - Info signs 5mm komatex print on both sides; - LCD screens monitor stand should be draped from both sides with 6mm komatex print; - Sofa chairs. 		
7.	Main Entrance	<ul style="list-style-type: none"> - Build according to the technical design parameters indicated on technical drawings (AM 10). - Outside entrance banner 2100mm x 4300mm, banner surface should be smooth after fastening; - Entrance carpet Podium 5543 BLAUW 12 m x 3m; - Layout should be smooth without any gaps. 		
8.	Support	<ul style="list-style-type: none"> - Quality stage technicians that can support and moderate the process 		

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PERSONNEL PROPOSAL

Name, surname	Speciality	Status of the specialist (connection with the Bidder)	Working period, dates	Events serviced, date (at least 3-5 per specialist)

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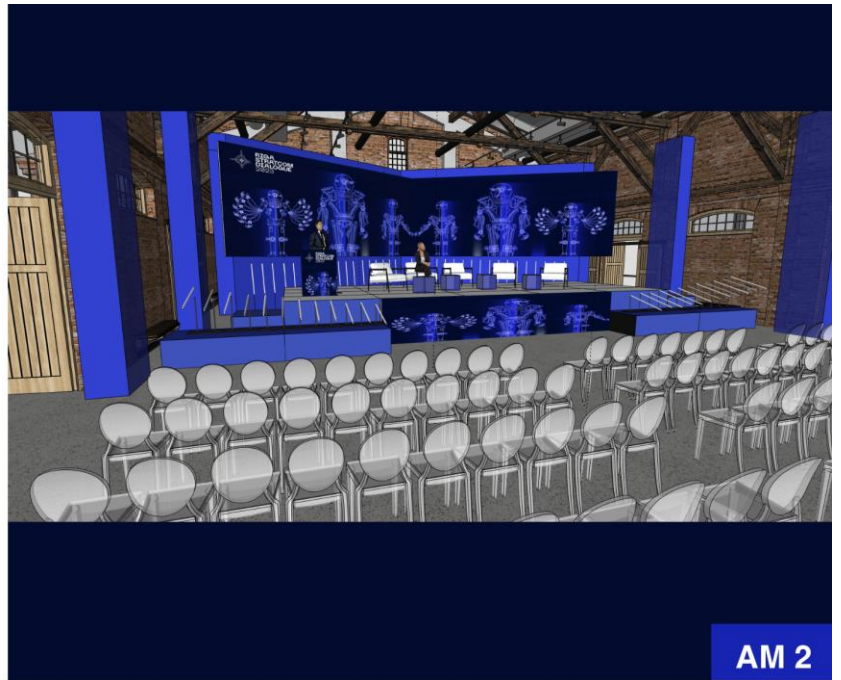
FINANCIAL PROPOSAL

	Service	Price without VAT, EUR	VAT, EUR	Total with VAT, EUR
STAGE	Montage			
	Dismantling			
	Transport			
	Technical service during event			
	Equipment rental (from Annex 2)			
LIGHT	Montage			
	Dismantling			
	Transport			
	Technical service during event			
	Equipment rental (from Annex 2)			
VIDEO	Montage			
	Dismantling			
	Transport			
	Technical service during event			
	Equipment rental (from Annex 2)			

Bidders shall use this financial proposal form as guideline and can modify and add columns and rows as they see fit.

MAIN STAGE

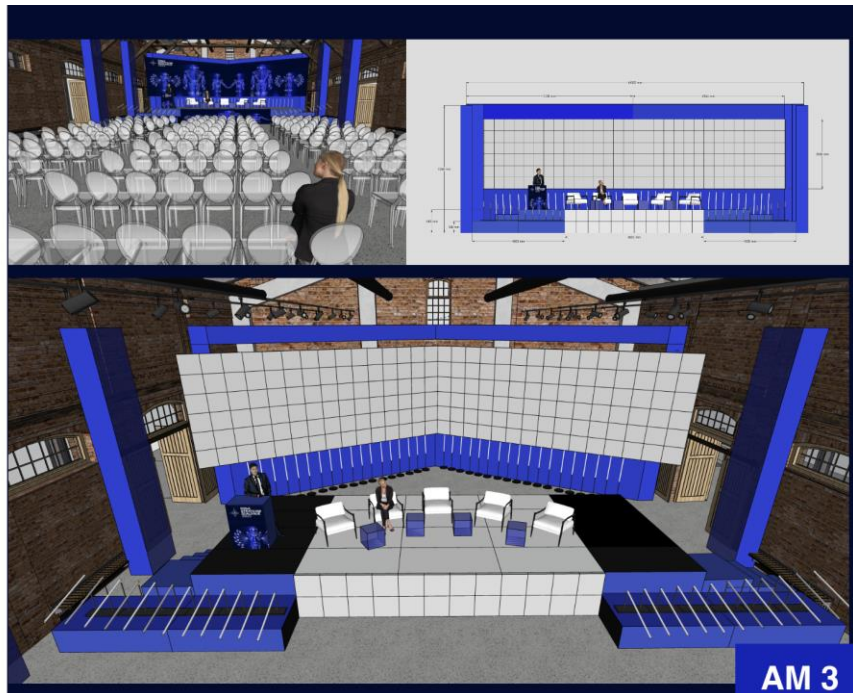
- * GLOSS WHITE FLOOR POLYSTYRENE 3MM
- * WHITE SOFA CHAIRS
- * GLASS CUBES
- * PODIUM WITH EVENT BRANDING
- * STAGE WALLS BANNER PRINT
- * LED LIGHTS RGBW WITH BLACK STANDS



AM 2

MAIN STAGE

- * LED SCREEN ON STAGE
- * LED SCREEN FRONT OF PODIUM



AM 3

MAIN STAGE

- * PODIUM WITH EVENT BRANDING
(5mm komatex print)
- * GLASS CUBS
(5mm organic glass with transparent
coloured PVC film 051 Gention blue)
- * LED LIGHTS
- * SOFA CHAIRS



AM 4

SPECTATOR AREA

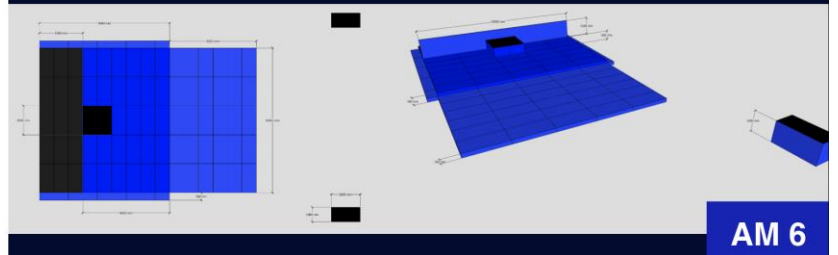
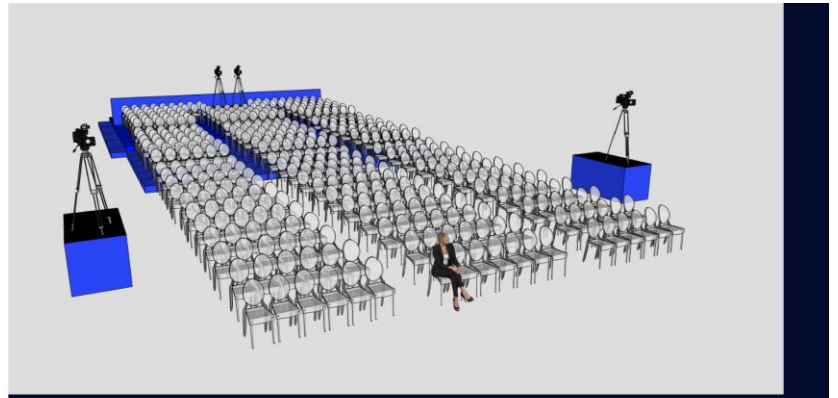
- * SPECTATOR PODIUM
- * CAMERA PODIUM
- * TRANSPARENT CHAIRS
- * LCD SCREENS 65"
- * FOH WALL



AM 5

SPECTATOR AREA

- * SPECTATOR PODIUM
(surface draped with Podium 5543 BLAUW)
- * CAMERA PODIUM
(surface draped with Podium 2021 ZWART)
- * TRANSPARENT CHAIRS
- * LCD SCREENS 65"
- * FOH WALL
(banner print)



AM 6

CATERING LOUNGE

- * FOOD PODIUM
- * DECORATIVE CUBES HANGING FROM CEILINGS
- * CARPETS
- * SOFA CHAIRS
- * COFFEE TABLES
- * LED LIGHTS
- * STANDING TABLES
- * BAR CHAIRS
- * FLORISTRY



AM 7

- * FOOD PODIUM
(5mm komatex print on sides
surface draped with Podium 1005 WIT)
- * DECORATIVE CUBES HANGING
- * FROM CEILINGS
(steel square tubing 20mm black with organic
glass with Avery Dusted Glass Film)
- * CARPETS
(Podium 6432 FOREST)
- * SOFA CHAIRS
- * COFFEE TABLES
- * LED LIGHTS
- * STANDING TABLES
- * BAR CHAIRS
- * FLORISTRY



- * INFO SIGNS
(5mm komatex print on both sides)
- * LCD SCREENS
(Monitor stand should be draped from both sides with 6mm komatex print)
- * SOFA CHAIRS
- * FLORISTRY



MAIN ENTRANCE

- * OUTSIDE ENTRANCE BANNER
(2100mm x 4300mm)
- * ENTRANCE CARPET
(Podium 5543 BLAUW)



AM 10

ENTRANCE STAGE

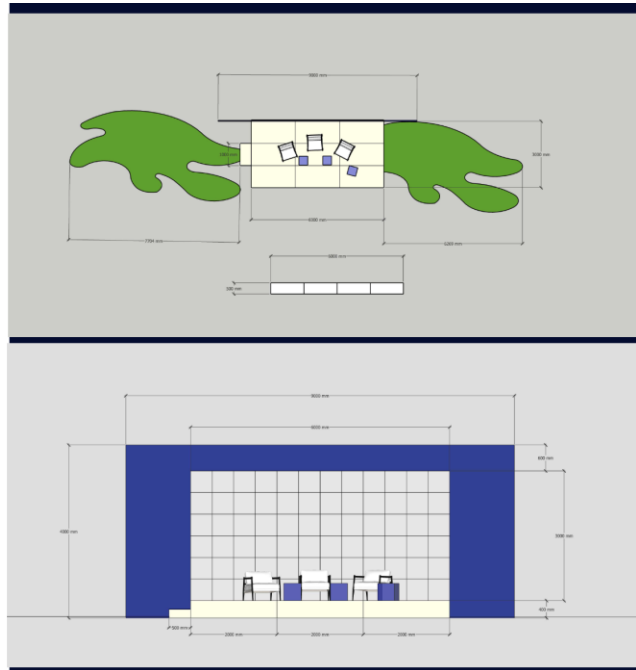
- * STAGE PODIUM
- * LED SCREEN
- * WHITE SOFA CHAIRS
- * GLASS CUBES
- * STAGE WALLS BANNER PRINT
- * CARPETS
- * SOFA CHAIRS
- * COFFEE TABLES
- * STANDING TABLES
- * INFO PODIUM
- * LCD SCREEN
- * FLORISTRY



AM 11

ENTRANCE STAGE

- * STAGE PODIUM
(Podium 1567 TAUPE)
- * WHITE SOFA CHAIRS
- * GLASS CUBES
(5mm organic glass with transparent
coloured PVC film 051 Gentian blue)
- * STAGE WALLS BANNER PRINT
- * CARPETS
(Podium 6432 FOREST)
- * INFO PODIUM
(5mm komatex print on sides
surface draped with Podium 1005 WIT)



AM 12

TENT STAGE

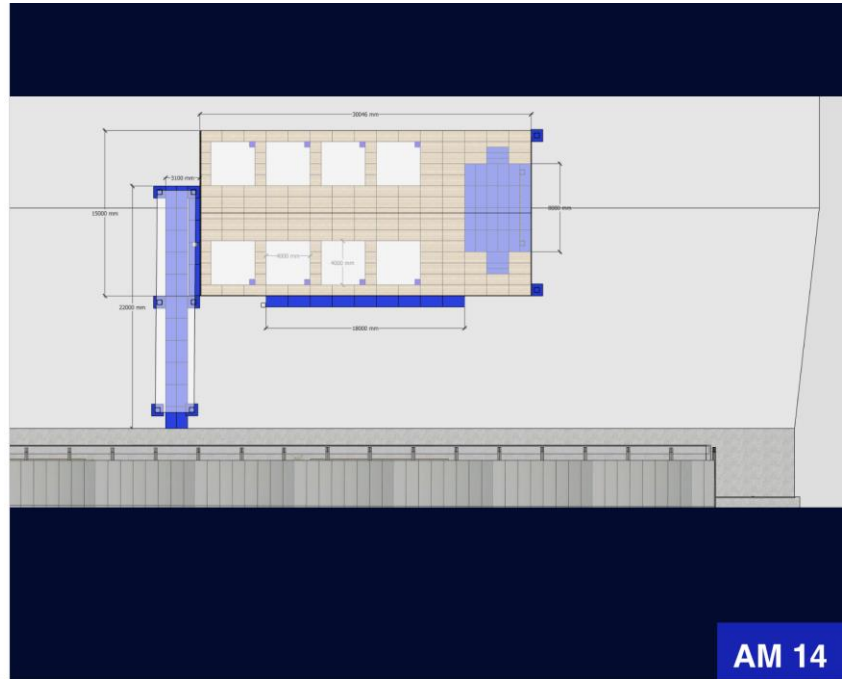
- * STAGE PODIUM
- * LED SCREEN
- * STAGE WALLS BANNER PRINT
- * 8 WORKSTATIONS
- * ENTRANCE WALL BANNER PRINT
- * ENTRANCE WALKWAY
- * FLORISTRY



AM 13

TENT STAGE

- * STAGE PODIUM
(5mm komatex print on sides
surface draped with Podium 5543 BLAUW)
- * LED SCREEN
- * STAGE WALLS BANNER PRINT
- * 8 WORKSTATIONS
(5mm komatex print on sides
surface draped with Podium 1005 WIT)
- * ENTRANCE WALL BANNER PRINT
- * ENTRANCE WALKWAY
(surface draped with Podium 5543 BLAUW)
- * FLORISTRY



AM 14



AM 1